

## Application Letter

Dated :

To,  
ERNET India  
5th Floor, Block- I, A Wing  
DMRC IT Park, Shastri Park,  
New Delhi 110053

**Subject:       Application for registration of Domain Name..... for  
..... (Name of Academic Institution)**

I, ..... (name), ..... (Designation) as head  
of.. .....(Name &  
Address of the academic institution) do hereby agree for and on behalf of the management of the  
..... that we will abide by the terms and conditions of ERNET for registering a domain  
name ..... under edu.in / ac.in/ res.in/ or **विद्याभारत**.

Further, it is to inform that online registration form has been filled and uploaded required  
documents. Payment has also been made through Internet banking/ or NEFT/ IMPS(tick  
whichever is applicable) on..... (date) of Rs..... for registering above said domain  
for ..... (1/ 2/ 5/ 10) year (s).

The attached scanned documents i.e affiliation / recognition certificate  
of..... (AICTE/UGC/ Education board/ University/ Or Government  
permission etc) are correct and true copy of originals.

Therefore, you are requested to register above said domain for our .....  
..... (name of academic institution).

Yours sincerely,

Signature  
(Name and Address of the Head of the Institutewith seal)

**Encl : List of documents mentioned at Annexure ‘C’**